



Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

Minutes for Institute Committee

9th November 2017

Committee administration

Present: Terry Bond, Andy Fletcher, Geoff Dyer, David Brown, Graham Orr, Angela Woods, Alex Finch, Philip Craxford.

Apologies from - David Sandiford, Chantel Greenall

1. Minutes of previous meeting.

Adopted

2. Matters arising therefrom

Hand Bell Ringers – After the last meeting. Formal letter was sent by TB. Reply from Michael Bolton has been received to the effect that they are happy with storage arrangements. They will confirm in writing. Tuesday evening dates to be arranged possible for the use of the space by the HBR's. They have a representative position available on the SVI committee and it was noted that a HBR representative would be very welcome. Noted: The removal of the hut will also mean the concrete slab needs to be removed as well.

Vandalism – The case is ongoing and is awaiting a court appearance. Assurance that no one local was responsible.

Awaiting window company to visit and make repairs. Compensation for boarding and carpet will be sought (Alex Finch has already settled the bill)

Cleaner – Anne Lomax. Coming in. Job description to be formalised. Possible need of new hoover discussed. Materials available and TB will be the contact when items need replenishing.

3. Treasurers report

Bill for cleaning has been settled.

Accounts are now up to date. Need to balance income and outgoings i.e. wages of cleaner going out but no income generated to match this.

Accounts have been drawn up ready for submission to the Charities Commission.

In summary - last year to this current year we have continued to lose money due to pressures such as, 2 instances of vandalism, ongoing development costs, CCTV. Gas costs increased due to longer heating runs. Loss of £340.00 from HBR rents.

Decision that as of 1st January 2018 - Room hire £6.00 per hr.

4. Accident Book

No accidents

Agenda Items

Invitation for members of the public attending to comment on any matters listed below:

Please Note: Members of the public are invited to attend and witness the meeting. At the discretion of the Chair they may be invited to ask questions or comment at the appropriate point on the agenda. Unruly or offensive behaviour members of the public will be asked to leave and the meeting may be closed to the public

1. Snooker Table

Sold £84.00. Sale for slate and other parts to be undertaken by PC.

2. Toilet Twinning

Pay £60.00 picture of one in Africa. Pays for improved. Ladies already twinned with one. Suggested good idea but waiting for finances to improve.

3. B4RN Connection

Ready for completion as the box has been fitted and duct run to the building. £150.00 for connection and then £30 per month after. There was a query about shareholder status so should costs be waived? It has use for us i.e. Remote CCTV, public webcast and possible electronic payments. Defer and re-discuss in 6 months.

4. Any other business

David Brown talking about building plans. Applying for ramp grant of £4800 from Gannet foundation (this is a small %100 grant). Awards for All are being approached for the roof (100% grant). Quote for kitchen £11.336 including VAT. Grants will have a lead time and therefore may take a little while to come through.

Angela Woods is not here during art trail weekend and therefore it will need someone to manage this if the SVI is used.

James Parks starting Monday on plumbing work and Glenn tomorrow. David Brown needs hands to help move boxes for access.

David Brown will be macerating leaves and will take to dump.

Fund raising needs to be separate issues from day to day administration. Look to arrange another meeting.

Licensing to allow more varied usage of the SVI. Phil has been running using TENs and will arrange full license. (Andy Fletcher will use S4W funds to pay for this).

Next meeting.

Dec 5th Fundraising special.

Jan 11th for Trustees. - Thank you.