



Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

Minutes for Institute Committee

27th March 2018

Committee administration

1. Minutes of previous meeting.
2. Matters arising therefrom
3. Treasurers report
4. Accident Book

Agenda Items

Invitation for members of the public attending to comment on any matters listed below:

Please Note: Members of the public are invited to attend and witness the meeting. At the discretion of the Chair they may be invited to ask questions or comment at the appropriate point on the agenda. Unruly or offensive behaviour members of the public will be asked to leave and the meeting may be closed to the public

1. Cooperative Funds

TB explained that he had undertaken a similar process with Scouts. Clarification of who will process this (TB). Veronica still waiting to hear of results of other ongoing applications. 8th April Coop cut-off date for entries. Raised monies are split 3 ways if no-one particular cause is selected. Application is to Coop Community fund. Coop members then decide. Aim would be to raise funds for insulated ceiling panels / general decoration and improvements.

2. Doggy Trails Day

Tail Trails – Agreement with school to use car park. Directions have been given (dates for further planning TBC). 8th April is event 9.00am start. Hire document to be drawn up (A Finch). Rules exist already for general use of hall. Clarification that cleaning and making good will be undertaken by hirers. Need sight of organisers public liability (required).

Catering option – suggestion of Tea, Coffee and scones. Timing of event if they'd like to have refreshments. Need to know numbers. PC and DB to help on Sunday.

3. Grounds Works Day

Dave Brown will be there 9.30 on Thurs. 8th April – 9.00am. to do further shifting of stone etc.

4. Race Night (Ticketing & price, Advertising, Tote, Drinks & Food).

5th May 18. Tickets for each race will be supplied along with sealed races. Opportunity to sponsor a race (advertising at £20.00). Name a horse can also be sponsored £2.00. Final race is race 9 and is an auction race in order to keep people interested to the end. Final race is a 50/50 split on final grand. Bar needs to be organised. Geoff and Andy will sort bar. PC will sort Audio Visual requirements. Graham to sell tickets. Alex will look up app. And calculations on odds will either be rounded down or up to whole values. TB will put in to Parish mag.

Doors open 7.00. first race is 8.00pm.

Need for committee members to sell horses ahead of time. TB will draw up sheet to manage this.

Temporary Event Notice Required (PC).

5. AGM

Is 19th April. Tres report and Chair report. Minutes will be drawn up for approval.

Geoff Dyer, AW, PC wish to be re-elected. TB will create a poster to advertise.

6. Any other business

Ramp – agreed to purchase but will wait to hear about grant first – if not grant temporary ramp for £50 will go ahead.

Grass cutting is letter to Parish Council – TB won't be at meet but communication to list cost and asks for help in payment will be required.

Thanks letters to players.

Grants should be known around end of month waiting and decisions.

Art trail update – PM music event with singing, teas and coffees for ladies. Music night in the evening.

Bell ringers – electric – Need them to get on with it. Needs to be gone by Field Day and Art Trail.

Next meeting.

Straight after AGM – Tidy up and decide roles for year 18/19.

Next in June (TBC) - Thank you.