



# Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

## Minutes for Institute Committee

22<sup>nd</sup> February 2018

### Committee administration

1. Minutes of previous meeting.

Accepted

2. Matters arising therefrom

- Still no news of Court case – issue is still in process with CPS.
- Hand Bell Ringers – Michael Bolton and Terry Bond have had a conversation – There are a number of points for them to still resolve such as electricity board disconnection charge. Now waiting for dates for skip to be supplied. It was also noted that the concrete base needed to be removed too so that the area was completely levelled and returned to its previous state.
- Tree survey - still waiting for response.
- Boundaries improvements will be progressed “wallathon” will probably take place next year. Initial time frame suggested September or October? Condition of the assistance is that money otherwise earmarked for waling works will go to building improvements.
- Still waiting for grants - Dong energy are being approached – 2 more grants are being applied for. Availability of grants is difficult now as this type of fund is becoming scarcer. Suggestion that a 1st grant might lead to further grants being approved.
- Arts trails – building was available, but we are looking to have a more activity in the venue so that it makes running Teas and coffees worthwhile. Music based events are happening on the Saturday, Question over historical charge (previously £100.00 for hall). (As a wider point) Intended events need to be known as we need to know that there is a pool of activity to draw people to this venue. Looking for clarity (middle of March is usually firmed up)

3. Treasurers report

No major income - £200 in outgoings

Fund raising monies need to be ring fenced as a record of these is essential to seeking funding from other bodies.

The Vintage Tea Afternoon. Fantastic effort and amount raised. Letter of thanks to be forwarded from Phil Craxford

4. Accident Book

No reports

## Agenda Items

Invitation for members of the public attending to comment on any matters listed below:

*Please Note: Members of the public are invited to attend and witness the meeting. At the discretion of the Chair they may be invited to ask questions or comment at the appropriate point on the agenda. Unruly or offensive behaviour members of the public will be asked to leave, and the meeting may be closed to the public*

Present – Terry Bond, Alex Finch, Phil Craxford, Andy Fletcher, Chantell Greenall, Angela Woods, David Sandiford, Graham Orr, Geoff Dyer, David Brown.

### 1. Tail Trails

Tail trails is a trail race with dogs. It includes agility sections to allow for variation in speeds. This event is in liaison with Morecambe Bay Partnership. The event will involve a run around Silverdale. They have a need for a field as a base. Suggested 10K around Eves wood. The SVI were approached as there is the precedent of the charity dog show run previously.

Publicity so far has been via a Facebook page but no tickets have been sold as yet.

Parking arrangements? Walking to the field was suggested and the organisers are happy to go with villages preferred options on this. Space is thought to be needed for around 25 – 30 cars. A suggestion of parking on part of the field might be appropriate but this may be weather dependent? Alternatives suggested were the Masonic hall with access then on foot through ginnel or school playground also. Terry Bond will speak to the school about parking. Suggestion of moving time if that ensures less impact with other regular events within the village.

Insurance should be checked through to ensure it is suitable. Issue of noise from Shooting (clay pigeon noise). This was thought to not be significant due to distance and that it had not featured as a problem previously.

Advertising around village – ticketing will be on-line. Suggestion of an opportunity for local residents to take part at a discount. SVI staff will distribute adverts.

April 8<sup>th</sup> thought to be the idea date – Further similar event in Langdales if the Silverdale 'prototype' is successful.

Agreed to go ahead – cost TBC depending on extent of usage of the facilities.

### 2. Highway Matters

County Council highways representative will be holding a meeting open to the general public at the Gaskell Hall. Of interest to residents of Spring Bank as residents may wish to resurface their road. Issues around the apportionment of cost will need to be discussed.

### 3. Date for AGM

19<sup>th</sup> April – Date agreed.

#### 4. Any other business

Temp ramp available – Alex Finch's neighbour has offered one and he is going to look at buying if in good repair.

Race night – Date has been set for 5<sup>th</sup> May. Further requirements are that David Brown will organise tickets for the racing. Phil Craxford will sort out the required audio visual equipment needed.

Hatch through wall. Not feasible due to the style of construction of that are of the hall. Alternate plan has been arranged by making the door suitable to hold a counter surface.

Storage - Andy Fletcher will pick up on sourcing a container. Perishables will not be suitable for storage in the container. Need to keep clutter to a minimum as it impedes desirability of using hall.

Kitchen door – Stipple-lite glass (fabulous job) fitted for free. Value of around £700.

Mower – Initial estimate of cost of repair would be approx. £700 (although cost might not be that high). Mower does work, and it's titivation for sale was thought to be worthwhile. I is currently occupying needed storage space. Suggestion Bob Newell may be able to help with the mower.

Flooring in hall – Discussion of the possibility of sanding as boards seem to be in excellent condition. Dust issue after sanding has been completed. David Brown will get quote. Possibility of variation in quality once all the boards are exposed. Could be sanded and then volunteers undertake to seal the surface.

Clean up action day suggested. Road widening by removing earth that's built up. Rear of building to be gravelled or chipped. Then tidy of shed for toys and move round. Removal of Hand Bell Ringers hut will lead to extra parking space and general improvement in appearance.

Field day. Requirement to sort all kit in loft area and possibly remove items that are no longer need or in good repair. Terry Bond will speak to FD committee to action this.

David Brown will seek pricing of stairs to loft. Needed as access is currently not suitable for all users. It would also increase utility of the loft space.

Web site disappeared – domain hand over from Tim Stothert was tricky as details had been misplaced and there is a 6 month holdover period before the domain can be released again. Alex Finch paid £10.00 and moved the site to a .org domain as we are a charity. Google will take time catch up with the new links.

2 music events are upcoming 3<sup>rd</sup> March and in April. Tell your friends!

Terry Bond and Alex Finch will rationalise keys. If it's possible to find keys for snooker coin meters that switch from metered to match play usage they will make the meters saleable.

Suggested - Schedule of works or task list. David Brown could compile this. There is possibility of spare time that can be used to fulfil tasks (i.e. Self actuated) There can be

an issue of part time works overrunning whereas as paid work tends to get completed as payment is withheld until finish.

Sign for heating on – Information of email address for contact outside. Tel No: inside. Phil Craxford will action

Suggestion that lady who cleans can come and prepare or make sure room is suitably presentable. Further thought required. Alex Finch will try and notify of private parties so that the hall can be made presentable if that is required.

Terry Bond did article for parish magazine. He is also writing history and needs access to records. These need to be found and are thought to still exist in the village.

Silverdale Players – Muriel Hildrew will be sent a letter of thanks as their fundraising and donation to the SVI was very generous and kind.

Cinema – The small-scale touring rural cinema is restarting as a new company but under different name. Discussion on its suitability for the SVI. Needs management and finances dictate around 80 people to break even on an event. Suggestion that this might be achievable at lower cost depending on film type and equipment required. Can someone come forward to run it rather than private company? Andy Fletch will write up a proposal.

Funding of grass cutting from the Parish Council as it is a public space. This is known as a Section 137 grant and organisations can apply but it needs to be for benefit of community. Suggestion of John Bennet visiting to discuss what might be available in funding or other in-kind help. Alex Finch will research the cost for whole year.

Next meeting. 27<sup>th</sup> March 18

Thank you.