



# Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

## Minutes of Meeting held on 5<sup>th</sup> October 2017

**Present;** T G Bond, A Fletcher, D Brown, G Orr, A Woods & G Dyer.

**Apologies;** A Finch, D Sandiford. C Greenall? P Craxford?

### **Committee administration**

**1/ Minutes of meeting 7<sup>th</sup> Sept.;** Accepted

**2/ Matters arising;** the snooker table has now been advertised for disposal

**3/ Treasurers Report;** There is £6325 in main account, with £1268 in current. A sum of £34.70 had been banked from the snooker meter, also £330 had been received from the Music Nights. Gas meter has not been read for a while, likely to have large bill later this year.

**4/ Accident Book;** No reports of any incidents.

**5/ Co-option;** It was noted that elected member Amy Burrows wished to step down. Geoff Dyer was co-opted in her place.

### **Agenda Items**

**6/ Representations from the Handbell Ringers regarding the hut;** Michael Bolton spoke on this. He indicated that the HR had decided at an earlier meeting to upgrade their hut but events over the weekend had changed that view. He indicated that if storage space was provided within the main building for the HR then they would dispose of the hut. The bells, insured for £20,000, would be kept elsewhere, the storage being for tables & stands etc. It was concluded that space could be available. HR would give proportion of cost of building the storage cupboards. Indication of time frame was unavailable at present. Invitation made for the HR to use the SVI on a regular basis. MB left the meeting.

Trustees discussed the proposal, finding that the aim of removing the hut was achievable within a short time if the storage solution can be resolved and therefore believed that the proposal was acceptable.

**7/ Buildings update;** DB indicated that a grant application had been submitted for a ramp at the entrance, for sum of £4500. He was also preparing an application for roof repairs, approx. £10,000. A rep from Howdens had visited regarding a new kitchen, currently awaiting a quote from this, probably in the region of £12k. The Thrift Ladies had been consulted on this. With regard to the disabled toilet, it is thought that space could be made within the boiler room. GO will knock hole in wall to survey floor alignments. Such a proposal would also mean a change for the position of the new boiler, James Park to be invited to re-tender for that. The cost of the disabled toilet would be more as a new floor would need to be built.

After discussion it was agreed that the order of priorities should be; heating, roof, kitchen then dis toilet.

**8/ Vandalism;** TB gave an update on this. He had been around when the Police arrived on Sun night (1<sup>st</sup> Oct) to find that 3 windows had been put in and the door & window of the HR hut had been smashed. It was noted that the perpetrators had been apprehended within a short time. AlexF had provided the police with copy of CCTV footage. Windows eventually boarded up on Monday morning, TB is owed for this. GD, TB & NancyB cleaned up the mess on the Monday morning. Carpet needs a deep clean to make safe for the Toddlers group, this arranged for early Friday morning, cost £130 plus vat. Insurance company informed, they have sent their own glass company to assess window damage. Crime Ref No is WB1709128 & it is PC8161 dealing with matter.

TB has written to two local residents who raised the alarm with the police to thank them. Thanks should also go to Andy F, Alex F, Nancy & Geoff.

**9/ Wreath;** Agreed for the SVI to pay for wreath for Remembrance Day. Approx £25

**10/ Cleaner;** noted that premises have not really been cleaned for several weeks. Claire had indicated her resignation several weeks ago. Need to get a new cleaner.

**11/ Next meeting;** Thurs 9<sup>th</sup> November, 7.30pm