



# Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

## Agenda for Institute Committee

12<sup>th</sup> May 2016

Present: Andy Fletcher, Angela Woods, Jeanne Holden, Alex Finch, Chantel Greenall.

Apologies: Phil Craxford, Lorraine Pickering, Emma Parry-Thorpe, Shelley Hackett, Amy Burrow, Mike Woodbridge.

Committee administration

\*Note: This is the first committee meeting since the AGM and therefore appointments to key positions were voted on by the trustees.

Chair: Alex Finch, proposed - Jeanne Holden, seconded - Andy Fletcher.

Secretary: Reappointed (co-opted) Phil Craxford. proposed - Angela Woods, seconded - Alex Finch

Treasurer: Reappointed Jeanne Holden, - proposed - Alex Finch, seconded - Andy Fletcher. (*Jeanne stated that she was willing to act as treasurer for this year and will then be stepping down*).

Trustee: (Co-opted) Chantel Greenall - proposed - Alex Finch - seconded Angela Woods.

\*\* Note: Parish Council Rep. It was noted that there was no requirement in the constitution for a Parish Council rep. and therefore the consensus of opinion was that a representative from the Parish Council would not at this present time be required. Alex to write to the Parish Council to this effect.

Agenda Items

Invitation for members of the public attending to comment on any matters listed below:

*Please Note: Members of the public are invited to attend and witness the meeting. At the discretion of the Chair they may be invited to ask questions or comment at the appropriate point on the agenda. Unruly or offensive behaviour members of the public will be asked to leave and the meeting may be closed to the public*

In attendance: Terry Bond for the Parish Council

### 1. Written Submissions.

Terry Bond attended representing the Parish Council and read out a statement about the cancellation of the Kermesse and the bullying tactics that have prevalent with regards to events at the Institute and towards a fellow ex-trustee. (statement attached)

Shelley Hackett had sent her apologies to the meeting and a letter with her concerns expressed (copy attached)

## 2. Planning refusal.

Alex discussed attending the Planning meeting at Lancaster. An official letter has been sent. There are various things that need to be discussed as to what the Trustees want to do about the refusal. These are to be discussed at a separate meeting to be arranged in the near future. We have 6 months to appeal if that is thought appropriate.

Alex also mentioned that the Parish Council wanted to meet with the Trustees to discuss the Institutes situation and plans for the future. Agreed that the Trustees would meet with the Parish Council and listen to what they had to say. Alex to confirm date of meeting.

## 3. Dog Show / Kermesse

Both events have been cancelled due to the intimidation and threats received. (Disappointment expressed).

## 4. Music nights

Andy and Phil have organised 3 events 11th June, 6th August and 10<sup>th</sup> September. To be advertised around the village and in the Parish Mag. Takings on the night split three ways, Institute / Artist and a chosen charity.

## 5. Alex Finch has agreed to be the other signatory to the bank accounts.

Alex has papers to fill in and get back to Jeanne a.s.a.p.

## 6. Tim Stothert has resigned as a trustee

As a consequence, will be taken off the bank account. Great sadness expressed at the situation and Tim's resignation. Acknowledgement of all the hard work Tim and Patsy have done at the Institute raising it's profile and raising money for charities. Thank you present and card to be given to them. Jeanne to action. Booking secretary - urgently needed - Patsy will handover at the end of June - someone needs to take on this task.

## 7. Responsibilities for the upkeep of the building discussed.

Andy said he would mow the grass - more help needed for variety of tasks.

## 8. Aims and Objectives of the Institute to be looked at - short term and long term at the next meeting.

## 9. Arts Trail

Help needed to make this a great venue again. Jeanne to look into borrowing trestle tables from the Horticultural Society. Will need assistance in the setting up of tables etc. Volunteers needed, especially for the 24th June.

## 10. New equipment.

Agreed to purchase new football nets - heavy duty, basketball stand and net and 2 picnic benches. Jeanne to action.

## 11. Thanks to be given to Stephen Holden and Stephen Parry who have undertaken work on the partition.

Noted the excellent job and what a difference made. The Institute and its facilities need to be used and the school is being encouraged to use the facilities. They are going to have their sports day at the Institute.

Thank you.