



Silverdale Village Institute

Established 1908

Registered Charity No. 1014665

Spring Bank, Silverdale, Carnforth, Lancashire, LA5 0TE

Agenda for Institute Committee Meeting

11th December 2014

Present: Tim Stothert, Jeanne Holden, Alex Finch, Mike Woodbridge, Shelley Hackett, Andy Fletcher, Tony Houghton, Terry Bond.

Apologies: Claire Kettlewell, Amy Burrows, Chantel Greenall.

Committee administration

1. Minutes of previous meeting.
2. Matters arising therefrom

Community payback – Jeanne is in contact and works such as strimming continuing.
Alex Peach (Window cleaner) agreed to undertake work on Institute windows. Tim Stothert to liaise with AP. Andy Fletcher to find out about liability implications and report back.

3. Treasurers report

Audit now done kindly by Ray Mason and forwarded to the Charity Commission. Ray Mason has been thanked and presented with 2 bottles of wine. Previous records had needed to be re-conformed to modern analysis specification. Jeanne will give presentation at AGM.

Agenda Items

Invitation for members of the public to register wish to comment on any matters listed below:

1. Debbie Copley and Ruth Livesey presented about the arts trail and the institute's possible involvement.

The dates are: 26th – 28th June – Start a 2.00pm – 8.00 pm Friday. 10.30 – 5.30 other days.

Focus is being moved onto local participation to adjust balance of local and visiting exhibitors.

Proposed interaction idea from similar event in France. Issue clipboard and paper, visitors draw and write as they go round and submit when completed trail. Prizes for age groups. Institute was thought that it might be good base for this.

Look at space as exhibition area. Idea to move some of the present school field activities to institute field.

Catering (propose savoury to balance sweet refreshments provided elsewhere) Hygiene certificates need to be sought.

Idea for parking on the field, bus ideally active too.

Varying arrangements to do covering with costs, more thought needs to be given. Public liability is held by arts trail.

Hands on workshops focus –this has grown over the years. Lots of activities now away from school – Institute possibly to be used as central space for this. Requirement for personnel to help visiting demonstrator's set-up. Web-site and catalogue needs to be finalised end of January so that is the deadline to confirm the Institute's involvement.

2. The survey

The committee were read a number of communications between A. Bennett and the secretary and chairman.

A further meeting (date TBC) to discuss proposals on the siting of the various features voted for in the survey. Graphics are to be generated to give 'visual aid' in the discussion. Most favourable layout will be sought with fore-knowledge that other planning issues may force later revisions.

3. The Scheme and Ratcliffe and Bibby.

The proposed revision of the Institute's scheme / constitution is progressing. Currently there is no requirement to refer to the old constitution however release of the documentation was incomplete by Ratcliffe & Bibby. It is now thought worthwhile to draught a letter to the Legal Ombudsman to seek to resolve this matter and recover the further documentation. Tim Stothert will instruct Alison Kinder to draw up the letter.

4. AGM

Accounts are ready. Jan meeting to ratify accounts. 5th March 2015.

5. The Moon bequest

£250.00 has been donated by Mr Moon senior's estate. Offer of a round table for group seating has been gratefully accepted however we have asked if the donation could be delayed so that it can be incorporated into other plans being discussed (see item 2).

6. The Gaskell Hall

Tim Stothert has spoken further with Gaskell Hall representatives to offer closer liaison between the two organisations. It was thought useful to continue to offer channel of communication to try and ensure proposed activities are not conflicting.

7. Kermesse cycle race

Backing of parish council has been sought first – The Kermesse is a professional standard cycle race. Tim Stothert read out proposal and emphasised value to village. The event is on 19th July – Suggestion was for a part of the committee to work on this to support Graeme / Tim Stothert to report back first give an idea of scope of work required.

8. Silverdale open Gardens

Nancy Bond & Patsy Stothert are organising an event 16th & 17th May 2015. Insurance underwriting issues will need to be settled. Secret gardens sought. Proceeds to go the Institute and another charity.

9. Broadband

Patsy has signed up the Institute to take the B4Ys hyperfast service when it is available. The fundraising threshold has been passed and work to get the fibre to the village should begin soon. Mike Woodbridge has been contacted about broadband being provided by BT through their scheme for 'Community Connections' for Social groups. A phone line will need to be installed first.

10. Bookings

OG 16th -17th
Dog show 6th June
Field day
S arts
Cycle
Street party with bands
Halloween night
Annual fireworks 5th Nov
Toddlers Xmas party

11. Any other business

St Johns mag advert – costs sought. A half page can be given to run a feature. Patsy Stothert will draw up some editorial content. Alex Finch will update the web site with similar content.

Possibility raised to also publicise the Institute's availability and events in other publications.

Friends of the Institute a similar scheme to Arnside Friends of the AEI was suggested. Research on how the scheme works, recognising friends and what benefits to offer will need to be done.

Snooker players – List is now on display and box for donations. Feb meeting to discuss snooker subscription renewals.

Hand Bell Ringers – Review receipts of subscriptions situation and discuss in Feb.

Thank you.